

Action items to initiate your taxonomy:

- Identify key people who should be part of the Taxonomy Team and assign them the Administrator role.
 - Ask Researchers how Stakeholders ask for research insights to learn what terms they use.
 - Make a list of all the teams who need to be involved in the taxonomy discussion.
 - Plan how you are going to capture and analyze existing terms used across your organization.
 - Schedule meetings with relevant teams to learn what terms they already use to classify data.
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